

**AmeriCorps Service Position Description  
Community Food Bank of Southern Arizona  
2014-15**

**Position Title – Las Milpitas Farm Assistant**

**Reports to – Chris Lowen, Las Milpitas Farm Manager**

**Location – 2405 S Cottonwood Ln, Pima County, Tucson, Arizona**

**Position Primary Function & Purpose** – The Las Milpitas Farm Assistant will help with daily farm operations, including planting, harvesting and storing crops and helping with irrigation, composting and fencing projects. The Assistant will also work regularly to support the community farmers at Las Milpitas and other interested youth and adults through educational activities, like supporting educational classes, leading volunteer groups, leading tours of the farm, and providing technical assistance to gardeners.

**Major Responsibilities & Duties** – AmeriCorps member's time will be spent:

1. Supporting general farm work (irrigation, planting, harvesting, infrastructure) 25%
2. Working with volunteer groups 25%
3. Working with community members to assist them in growing their own food 25%
4. Educating community members (tours, presentations, meetings) about the farm 25%

Aside from regular staff meetings, a negligible amount of time is spent on non-direct service.

**Service Term** – This AmeriCorps member will be half-time or quarter-time and are committed to between May, 2014 through September, 2015. This commitment will require roughly 10-20 hours per week.

**Stipend** - The member will receive a living allowance and Segal Educational Award for their service. The time served will be flexible to allow the member to attend school, take exams, observe holidays/permitted absences and attend professional development training opportunities. The Member may utilize up to 20% of all hours for professional development and training.

**Minimum Qualifications** – The Member must be age 18 or older and hold a high school degree. In addition, they must be a student at a community college or university within Arizona. Must hold a valid Arizona drivers license and be able to lift 30 pounds. Must be able to pass a background check. The member should possess the following skills (*desired – not required*): practical experience in an organic or sustainable farming system and some knowledge of diverse, year round vegetable production. Other requirements include interest in working with diverse populations, ability to work with community members respectfully and with patience and ability to work well on a team. The applicant must also have a valid driver's license and be fluent in Spanish.

**Essential Functions** – Expectations for the AmeriCorps member is that they will perform the duties listed above with professionalism, excitement and eagerness to make happy, healthy impacts on the lives of Pima County families. In exchange for service, the intern will receive a living allowance, a Segal Scholarship, a chance to provide service, serve as a proud AmeriCorps member, strengthen Pima County communities and therefore build the capacity of the organization. Communication lines between the supervisor and the Member are available, as well as, materials and supplies to perform all job duties as assigned. Service as an AmeriCorps volunteer will heighten the member's opportunities for future employment and understanding of the youth development profession as they are mentored by full-time professionals in the field.

**Inclusion Statement** – As an equal opportunity and affirmative action employer, the University of Arizona recognizes the power of a diverse community and encourages applications from individuals with varied experiences, perspectives and backgrounds. M/W/D/V.